



The Chartered
Institute of Logistics
and Transport

CILT(UK) Awarding Organisation: List of Standard Fees

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1. Introduction

This document sets out a list of Learner and Learning Partner fees charged for Regulated qualifications by the Chartered Institute of Logistics and Transport in the UK (CILT(UK) Awarding Organisation (AO)).

In accordance with regulatory requirements, these are set out in relevant categories:

- Standard Qualification Fee
- Associated Fees
- Mandatory Centre Fees.

Qualification and Associated Fees are per Learner, unless otherwise stated.

This document lists fees charged by CILT(UK) AO only. It does not include any additional fees charged by the Learning Partner, which may vary (e.g. course fees).

All fees and charges quoted in our Fees list are exclusive of VAT, which shall, where applicable, be paid by the Learning Partner at the prevailing rate on the due date for payment.

NB: In the tables on the following pages, 'N/A' means the fee category is Not Applicable to the relevant qualification.

2. Scope

This list of fees applies to:

- All CILT(UK) AO Regulated Qualifications and Units.

3. Regulatory Authorities' criteria

CILT(UK) AO is an awarding organisation regulated by The Office of Qualifications and Examinations Regulation (Ofqual) in England, Qualification Wales and the Council for the Curriculum, Examinations and Assessment (CCEA) Regulation in Northern Ireland.

In addition to statutory duties, this policy is intended to meet relevant regulatory requirements as set out by Ofqual /QW / CCEA and has been compiled with reference to current regulatory guidance and best practice.

4. Definitions

Standard Qualification Fee - What is included (See [section 6](#) page 5)

The Standard Qualification Fee includes all mandatory fees that must be paid in respect of a single Learner progressing from enrolment for the qualification through to certification. This fee includes the qualification enrolment fee and, where relevant, all assessment and/or certification fees charged by CILT(UK) AO for a candidate undertaking the relevant qualification.

The Standard Qualification Fee is based on a candidate passing all assessments at the first attempt, with all certificates sent to the Learning Partner following completion of the overall qualification. For Institute-assessed qualifications, the Standard Qualification Fee is based on paper-based rather than online examinations.

Note: The Qualification Enrolment Fee includes the cost of certification, where the qualification is successfully achieved. For Replacement Certificate fees, see Associated Fees.

Associated Fees – What is included (See [Section 7](#) page 7)

Associated Fees encompass all fees for optional services directly related to the delivery and award of a qualification to an individual Learner, including:

- Additional fees for re-sitting or re-submitting CILT(UK) AO Assessments

- Additional fee per Online Remote Proctored Assessment
- Other charges made by CILT(UK) Awarding Organisation for specific services.

Mandatory Learning Partner Fees – What is included (See [section 8](#) page 8)

All mandatory fees that must be paid by a Learning Partner in order to deliver qualifications, that are not included in the Standard Qualification Fee.

Learner

A person who is registered to take a qualification and to be assessed as part of that qualification.

Learning Partner (or Centre)

An organisation undertaking the delivery of an assessment (and potentially other activities) to Learners on behalf of an awarding organisation. Learning Partners are typically educational institutions, training providers, or employers.

5. References

CCEA Regulation, 2023 *“General Conditions of Recognition (January 2023)”*

CCEA Regulation *“Guidance for awarding organisations on making fee information available to purchasers (Condition F1) (July 2022)”*

Office of Qualifications and Examinations Regulation, 2023 *“Ofqual Handbook: General Conditions of Recognition (September 2023)”*

Qualification Wales, 2023 *“Standard Conditions of Recognition (December 2023)”*

6. CILT(UK) AO Fees

600/8220/3 - CILT(UK) Level 3 Certificate of Professional Competence for Transport Managers (Passenger Transport) (VRQ)

Learners are required to successfully complete both Paper 1 Multiple Choice and Paper 2 Case Study

Standard Qualification Fee: £143.00

Enrolment Fee: £29.00

Assessment Fee:

Unit	Assessment Type	Assessment Fee
Passenger Transport Paper 1 Multiple Choice	Examination	£57.00
Passenger Transport Paper 2 Case Study	Examination	£57.00

600/8041/3 - CILT(UK) Level 3 Certificate of Professional Competence for Transport Managers (Road Haulage) (VRQ)

Learners are required to successfully complete both Paper 1 Multiple Choice and Paper 2 Case Study

Standard Qualification Fee: £143

Enrolment Fee: £29

Assessment Fee:

Unit	Assessment Type	Assessment Fee
Road Haulage Paper 1 Multiple Choice	Examination	£57.00
Road Haulage Paper 2 Case Study	Examination	£57.00

610/2537/9 - CILT(UK) Level 3 Practitioner Certificate in Logistics, Supply Chain and Operations Management (VRQ)

Learners are required to successfully complete TWO mandatory (M) units and ONE optional (O) unit

Standard Qualification Fee: £328.00

Enrolment Fee: £115.00

Assessment Fee:

Unit	Assessment Type	Assessment Fee
Unit 1 Business Operations Along the Supply Chain (BOSC) (M)	Assignment	£66.00
Unit 2 Cross-functional Interconnectivity (CFI) (M)	Assignment	£66.00
Unit 3 Production Operations Management (POM) (O)	Examination	£81.00
Unit 4 Logistics and Supply Chain Operations (LSCO) (O)	Examination	£81.00

610/2538/0 - CILT(UK) Level 5 Professional Certificate in Supply Chain and Operations Management (VRQ)

Learners are required to successfully complete all THREE Units

Standard Qualification Fee: £343.50

Enrolment Fee: £119

Assessment Fee:

Unit	Assessment Type	Assessment Fee
Unit 1 Business Environment and Strategic Thinking	Assignment	£68.50
Unit 2 Effective and Sustainable Resource Management	Assignment	£68.50
Unit 3 Business Planning	Examination	£87.50

610/4250/X - CILT(UK) Level 6 Advanced Professional Diploma in Supply Chain Networks

Learners are required to successfully complete all THREE Units

Standard Qualification Fee: £689.00

Enrolment Fee: £241.50

Assessment Fee:

Unit	Assessment Type	Assessment Fee
Unit 1 Enhanced Supply Chain Capability	Assignment	£98.50
Unit 2 Supply Chain Performance Excellence	Assignment	£181.50
Unit 3 Navigating and Influencing Change within Supply Chains	Assignment	£167.50

7. CILT(UK) AO Associated Fees

Associated Fee category	Institute Assessment
Qualification Re-enrolment	See section 6 (page 5 - 6), Qualification Enrolment Fee for relevant qualification.
Examinations or Assignment: Resit or Resubmission	See section 6 (page 5 – 6 relevant Assessment Fee(s) for relevant qualification.
Qualification Enrolment Extension Application	£74.00
Online Remote Proctored Assessment (per examination, per Learner)	£28.00
Learner Transfer fee (to a new Learning Partner)	£36.00
Appeals - Stage 1	£130.00
Appeals - Stage 2	£263.00
Transcript of successful Unit / Qualification results (PDF / Electronic only) NB: Statement of assessments, units and qualifications successfully completed only	£18.00
Replacement Certificates (Hard Copy and Digital Credentials) NB: all replacement certificates are issued in the medium in which they were originally issued	£36.00
Additional Admin Fee for Replacement Certificate requires an archive search	£33.00
Enquiry About Result (EAR) (PDF / Electronic only)	£85.00
*All Documentation - where Courier tracked delivery is requested by recipient, or required (at the AO's discretion)	Price on Application

Associated Fee category – Endorsement of Learning Resources		
Total Qualification Time (TQT)	Review Fee per unit (non-refundable)	Annual Endorsement Fee per unit
1 – 50 hours	£500.00	£400.00
51 – 100 hours	£600.00	£500.00
101 + hours	£700.00	£600.00

8. CILT(UK) AO Mandatory Learning Partner Fees

Mandatory Learning Partner Fee category	Fee
New Learning Partner Accreditation Application Fee (Non-Refundable) (per submission) <i>NB: Includes one Qualification Approval only</i>	£305.00
Learning Partner Annual Accreditation Fee	£475.00
Additional Qualification Approval Fee (Non-Refundable) (per qualification, per submission)	£99.00