



**The Chartered
Institute of Logistics
and Transport**

MRG Meeting
Tuesday 18 August, 12.00-15.00
Corby/Hybrid
Notes and Actions

Members:

Paul Salmon (PS) Chair
Chris Sturman (CS) Vice Chair
Simon Gardner (SG) - Virtual
Andrew Hemmings (AH)
Ian Kirkpatrick (IK)
Robin Thomas (RT)
Margaret Everson (ME) - Virtual

CILT (UK) Staff:

Helen Hardy (HH)
Rebecca Fox (RF)
Anna-Jane Hunter (AJH) - Virtual
Sarah Rae (SR)

Apologies:

Darren Outlaw (DO)
Sabahat Mazhar (SM)
Paul Reid (PR)

Welcome, introduction and apologies

Members were welcomed to the meeting, with attendees joining both in person and virtually. Emphasis was placed on the value of meeting face-to-face and strengthening engagement across MRG, regions, forums and committees. Anna-Jane Hunter introduced herself to the committee and has suggested attending when she can on future meetings.

Review of MRG Submission to the Board

The Chair provided an update on matters raised at the recent Board meeting, including:

- Launch of the New Members Webinar programme.
- Increased visibility of MRG through member articles and communications.
- Progress in establishing regional and forum points of contact.
- Ongoing discussions regarding more consistent engagement between MRG, regions, forums and policy groups.
- Concerns around levels of activity across some regions and forums and the need to support local events and CPD opportunities.

- Members agreed that MRG visibility continues to improve, though further awareness raising is required so members understand the role of MRG and how to engage with it.
- The committee agreed that it would be beneficial to get someone from the Next Generation to join the committee.
- Positive feedback has been received regarding recent MRG profile articles.

CILT(UK) Update (Helen Hardy, CEO)

Update on the development of the revised organisational strategy.

Key Messages

- Focus remains on advancing the profession.
- Work is progressing on organisational stability, growth and member value.
- The revised strategy is being reviewed with key stakeholder groups before submission to the Board.
- Feedback from MRG will be incorporated into the final strategy discussions.

Members welcomed the strategic direction, particularly:

- Growth ambitions.
- Improved communications and transparency.
- Greater alignment between volunteers, regions, forums and staff teams.
- Enhanced focus on member value and relevance.

An update was provided on membership fee changes.

Noted

- The Board approved an increase of approximately 3%.
- The increase is broadly in line with inflation and supports ongoing investment in member services and digital improvements.

Director of Membership & Communities (Rebecca Fox, Director of Communities & Events)

Investing in Volunteers Initiative

Rebecca introduced the proposed "**Investing in Volunteers**" framework. Members strongly supported the initiative.

Benefits identified included:

- Better volunteer recognition.
- Improved volunteer development.
- Stronger succession planning.
- Consistent volunteer standards and support.
- Increased engagement and retention.

MRG supports the initiative and wishes to remain involved as the proposal develops. Approx 12-18 months' timeframe.

Forums and Regions – MRG Leads

The group discussed assigning MRG representatives to regions, forums and policy groups. MRG representatives will act as conduits between their allocated group and the Board. A list from past meeting in March was created and Sarah will find a copy and distribute to committee members.

Forums	<u>Accessibility & Inclusion</u>	<u>Margaret E</u>
	<u>Bus & Coach</u>	<u>Margaret E</u>
	<u>Construction</u>	<u>Sabahat</u>
	<u>Customs & International Trade</u>	
	<u>Defence</u>	<u>Paul Salmon</u>
	<u>Environment & Sustainability</u>	-
	<u>Freight Forwarding</u>	-
	<u>Golf</u>	<u>Chris Sturman</u>
	<u>Logistics Research Network</u>	<u>Paul Salmon</u>
	<u>Next Generation</u>	<u>Ian Kirkpatrick</u>
	<u>Ports, Maritime & Waterways</u>	<u>Andrew H</u>
	<u>Rail Freight</u>	<u>Andrew H</u>
	<u>Retail</u>	<u>Chris Sturman</u>
	<u>Transport Logistics Safety Forum</u>	<u>Simon</u>
	<u>Transport Managers</u>	<u>Simon</u>
	<u>Travel Demand Management</u>	-
	<u>Supply Chain & Operations Management</u>	<u>Ian Kirkpatrick</u>
	<u>Warehouse Technology</u>	-
Nations/Regions	<u>Central Southern</u>	-
	<u>Cymru Wales</u>	<u>Margaret E</u>
	<u>East Midlands</u>	-
	<u>East of England</u>	<u>Ian Kirkpatrick</u>
	<u>London</u>	<u>Robin</u>
	<u>North East*</u>	-
	<u>North West</u>	-
	<u>Scotland</u>	-
	<u>South East</u>	-
	<u>South West*</u>	<u>Andrew H</u>
	<u>West Midlands</u>	-
Policy	<u>Strategic Rail</u>	<u>Andrew H</u>
	<u>Aviation</u>	-
	<u>Bus & Coach</u>	<u>Simon</u>
	<u>Environment</u>	-
	<u>Rural</u>	-
	<u>Freight & Logistics</u>	<u>Chris</u>
	<u>Public Policy</u>	<u>Simon</u>

Focus Articles “Meet your MRG” – Editorial Deadlines

The group reviewed upcoming editorial opportunities.

Agreed

- Additional volunteers needed for future MRG articles.
- Editorial deadlines will continue to be circulated in advance. See below for next three editorial deadlines.

October **04-Sep – Robin (sent to Mel 20.08.26)**

November **02-Oct - Andrew Hemmings?**

Dec/Jan 27 **30-Oct -**

New Members Webinar Programme

An update was provided on the upcoming webinar series for new members.

Agreed

- Webinars will generally be scheduled monthly.
- MRG members will support delivery where possible.
- A reserve presenter system will be considered to ensure continuity.
- The group agreed that the webinars provide a valuable opportunity to introduce new members to CILT, MRG and available member benefits.

Webinar	Date	Time	MRG Rep
Sep	Tuesday 15 th September	18:00-19:00	Paul Salmon
Oct	Wednesday 21 st October	18:00-19:00	Chris Sturman
Nov	Monday 16 th November	18:00-19:00	Volunteer needed
Dec	Tuesday 15 th December	18:00-19:00	Volunteer needed
Jan	Tuesday 19 th January	18:00-19:00	Volunteer needed
Feb	Wednesday 17 th February	18:00-19:00	Volunteer needed
March	Wednesday 17 th March	18:00-19:00	Volunteer needed

PPC Update

An update was provided regarding current PPC activity.

Agreed

- NDA documentation will be completed before information is shared.
- Once documentation is complete, PPC members will review the material and meet to reach a decision.

Members' Annual Feedback Survey

Members were encouraged to continue providing feedback on the current survey and report any access or usability issues.

AOB

Supply Chain & Operations Management

Feedback was provided following discussions with the forum.

Key Points

- Concerns around representation and visibility were discussed.
- Members felt reassured following recent engagement.
- Continued communication and clearer routes for feedback were welcomed.

Chris and Paul discussed with members of SCOM the possibility of reviewing content, editorial policy and whether there is a need for more technical and operational content to meet members aspirations.

Next meeting

The group discussed holding the next MRG meeting during late September or October, with a preference to align discussions closely with upcoming Board meetings and strategic developments.

Actions:

<u>Owner</u>	<u>Action</u>	<u>Due date</u>
Paul Salmon	Contact R & F Chairs to advise who their contacts are in MRG	Once list confirmed
Sarah Rae	Send Helens Video and Presentation to the MRG Committee	Aug 26
All	Feedback to Helen their thoughts on presentation and CILT direction	Sept 26
Sarah Rae	Re- distribute the list of committee members allocations to Nation, Regions & Forums	Aug 26
Sarah Rae	Send examples of MRG articles written by group to Andrew Hemmings	Aug 26
Sarah Rae	Send a poll to request volunteers to host a webinar in the series and their availability.	Aug 26
Helen Hardy	To contact her DP World contact as a potential for the next physical MRG meeting	Oct 26
Sarah Rae	To send doodle poll for the next meeting (virtual) for mid to late October.	Aug 26
Rebecca Fox	Develop proposal for Investing in Volunteers and bring forward recommendations.	Oct 26
Rebecca Fox/ communities team	Review volunteer recognition opportunities, including Volunteer Week planning.	Oct 26
Paul Salmon	Obtain completed NDAs and convene PCC review meeting.	
All	Continue gathering feedback from regions and forums for Board reporting.	Sept 26