



Assignment / Project Submission Cover Sheet and Declarations of Authenticity

Note: A fully completed Cover Sheet and Declaration form signed by the Learner must be enclosed for each Assignment for each Learner (including re-submissions). The attachment of this statement to any electronically submitted assignments will be deemed to have the same authority as a written statement.

Learner Number:		Learning Partner Number:	
Learning Partner Name:			
Qualification title:			
Reference (See Assignment Brief: AO/QUA/****)			
Unit Title:			
Assessment Series (MM/YY):		Word Count:	
Submission Date:			
Submission type	1st Submission: <input type="checkbox"/>	Re-submission: <input type="checkbox"/>	
Learner's Declaration of Authenticity			
<p>By the act of making this submission, I, the above named Learner, declare that;</p> <ul style="list-style-type: none"> I have read, understood and followed the instructions in the CILT(UK) AO assignment brief and qualification specification relevant to this submission; I have read, understood and followed the CILT(UK) AO Assignment Instructions policy and this cover sheet when preparing this submission (see AO Policies (ciltuk.org.uk)). I acknowledge that if my submitted work does not meet the formatting requirements set out in those documents (including Word Count) to CILT(UK) AO's satisfaction, the submission may be rejected without being marked, and may not be re-submitted for marking until the next submission window. The decision of CILT(UK) AO is final. <p>I further declare that:</p> <ul style="list-style-type: none"> The enclosed submission is my own original and independent work and does not include any work completed by anyone other than myself; Where materials have been used from other sources (including from internet and Artificial Intelligence (AI) sources, where relevant) these have been properly acknowledged in accordance with CILT(UK) AO referencing requirements; The work has not, in whole or in part, been knowingly presented elsewhere for assessment, or where assessment has been built on a previous assessment (e.g. a resubmission), this has been identified; I have read and understood the definition of plagiarism and associated guidance set out in the CILT(UK) AO Assignment Instructions policy; I undertake not to commit plagiarism, or collude with others in the committing of plagiarism, in this or any work submitted for assessment; If one or more of the above statements is untrue, I acknowledge that an assessment offence has been committed and penalties may apply, as set out in the CILT(UK) AO "Suspected Malpractice" policy (see AO Policies (ciltuk.org.uk)). I have received and read this policy; I give permission for the assessment to undergo electronic detection for plagiarism (including use of AI), and a copy of the assessment may be retained in a database and used to make comparisons with other assessments in the future; I confirm that I have been advised of the requirement to keep an electronic copy of this submission until the assessment result is published and received, and where relevant, any follow-up processes are completed; I give consent to the processing of this data; and have authorised the Learning Partner named above to give consent to the processing of this data; I have read and understood this completed form, including the declarations; I have supplied information which is complete and accurate to the best of my knowledge. 			
Print Learner's Name:			
Learner's Signature:		Date (DD/MM/YYYY):	