

## **CILT Accessibility and Inclusion Forum Terms of Reference (Adopted 13/04/2026)**

### **Context**

The Logistics and Transport industry is vital to all aspects of modern society and has a key role to play in addressing barriers to accessibility and inclusion.

The Chartered Institute of Logistics and Transport (CILT) is the professional institution serving the industry. It does this by providing skills and training, by sharing knowledge and best practice, and by representing the industry's interests and concerns to the wider world.

Therefore, the CILT plays a vital role in supporting and informing its members and officers on matters relating to Accessibility and Inclusion.

The CILT should also be able to articulate to policymakers how the industry can most effectively play its part in improving Accessibility and Inclusion.

### **Objective**

The objective of the CILT's Accessibility and Inclusion Forum (The Forum) is to facilitate the achievement of equitable outcomes across the Logistics and Transport industry.

The Forum aims to do this by providing a single point of focus within the CILT for Accessibility and Inclusion matters within Logistics and Transport.

The Forum's activities will be attractive and relevant to current and potential members of the CILT.

The Forum aims to inform, advise and influence both members and external bodies on good practice and appropriate policies in terms of service delivery, promotion and ease of use. It will also work closely with other forums and the regions to create and promote mutually beneficial events and insights.

### **Scope**

The scope of The Forum's activities and outputs shall be flexible, permitting The Forum to focus resources where they would be most effective in achieving its objective(s).

The Forum's areas of interest may include (but not be limited to) the following:

- Removing barriers to access in order to make Logistics and Transport more inclusive and equitable
- Tackling transport-related social exclusion, transport poverty (including in rural areas) and digital exclusion
- Supporting the CILT in meeting its obligations under The Equality Act 2010 and other relevant legislation

The Forum should keep pace with ongoing demographic and technological changes and evolving definitions of Accessibility and Inclusion.

### **Activities of The Forum within the CILT**

The core activities of the CILT's Accessibility and Inclusion Forum shall be as follows:

- To share experience and disseminate good practice on matters relating to Accessibility and Inclusion, and to highlight any relevant changes to guidance, standards and policy by:
  - Developing and promoting events on relevant topics (including conferences, seminars, lectures, visits, study tours and exhibitions)
  - Publishing original content, including submissions to *CILT Focus* and other relevant journals and web outlets (eg short and long articles, opinion pieces, reports of events, visits and study tours)
  - Forging and maintaining links with other CILT Forums, Committees and the Regions to share information, and working collaboratively to organise and promote events
  
- To raise awareness of Accessibility and Inclusion-related issues within current and future transport policy and practice by:
  - Contributing to consultations at local, regional, national and international level (as appropriate)
  - Actively participating in the CILT's Public Policy Committee

### **Activities requiring wider support and liaison**

In furtherance of its objective, and in association with others within CILT and any other professional bodies, the Accessibility and Inclusion Forum may also:

- Contribute to CILT training resources by advising on and (if necessary) assist with the development of suitable qualifications for people working in the Transport and Logistics industry, particularly with regards to the development and promotion of accessibility and inclusion issues. These may be at a variety of academic and vocational levels to suit perceived needs and industry demands.
- Where mutually beneficial, develop links nationally and internationally, not only with bodies traditionally associated with CILT, but also with other professional institutions (eg the Chartered Institution of Highways and Transportation, the Transport Planning Society, etc.), particularly those which will engage in productive debate and exchanges of good practice.

### **The Forum and committee structure**

The Accessibility and Inclusion Forum shall be managed by a committee drawn from those members registered for The Forum, and that committee will elect its Chair together with other Officers as required for the effective operation of The Forum.