

The Chartered Institute of Logistics and Transport in the UK (CILT (UK))
Minutes of the Annual General Meeting held at
Hall 4 Breakout Room, Silverstone Circuit, Towcester, Northants, NN12 8TN
17:10 on Thursday 25 September 2025

Present:

Anna-Jane Hunter Chair of the Board CILT (UK) and member (AJH)

Plus 12 other members of the Institute and the Chief Executive Officer - Interim (Helen Hardy).

The meeting commenced at 17:10

AJH welcomed those attending and informed the meeting that the President had submitted apologies that he was unable to attend and Chair the meeting. AJH offered to chair this AGM in the President's absence and asked if there were any other nominees to chair the meeting.

No other nominees were made, and AJH sought approval to chair the meeting.

The meeting unanimously to approve the Chair of the meeting being AJH.

AJH confirmed that the meeting had been called with 21 days' notice provided by entry in an article in the September 2025 edition of Focus in accordance with the 2011 Articles of Association.

Andrew Weatherill, CILT (UK) Company Secretary, confirmed that the meeting is quorate with 13 eligible members in attendance, which is greater than the 10 required.

AJH confirmed that copies of the draft minutes of the 2024 AGM held on 19 September 2024 have been made available on the Company's website and are available at the meeting. AJH asked the meeting if there were any questions. None were raised.

AJH asked the meeting to vote for, against or abstain for the approval of the minutes.

The meeting voted unanimously to approve the 2024 AGM minutes.

AJH confirmed the 2024 AGM minutes were approved.

AJH advised the meeting has to consider and vote on two ORDINARY RESOLUTIONS. One to adopt the 2024 Directors' Report and Financial Statements and one to re-appoint the auditors and authorise the directors to agree their remuneration.

AJH confirmed that there were NO PROXY VOTES REQUESTED OR CAST.

AJH read out Resolution 1:

To consider, and if thought fit, to adopt the Accounts for the year ended 30th September 2024 and the reports of the Directors and Auditors.

AJH advised that the "Accounts", i.e. the Directors' Report and Financial Statements, had been considered and approved by the Board on 16 January 2025 and subsequently signed by 2 Directors on 24 January 2025 and the auditors on 30 January 2025.

AJH asked if there were any comments or queries.

No questions were raised and AJH asked the meeting to vote for, against or abstain for Resolution 1.

The meeting voted unanimously for Resolution 1 to adopt the Accounts for the y/e 30 September 2024 and the reports of the Directors and Auditors.

AJH confirmed that the Accounts and the reports of the Directors and Auditors for the year ended 30 September 2024 were adopted.

AJH read out Resolution 2:

To reappoint Forvis Mazars LLP as Auditors and to authorise the Directors to agree their remuneration.

AJH asked if there were any comments or questions.

No questions were raised and AJH asked the meeting to vote for, against or abstain for Resolution 2.

The meeting voted unanimously for Resolution 2 to reappoint Forvis Mazars LLP as Auditors and to authorise the Directors to agree their remuneration.

AJH confirmed that Forvis Mazars LLP were reappointed as Auditors and the Directors authorised to agree their remuneration.

AJH thanked the members for attending the meeting.

AJH declared the meeting closed at 17:20.